

Greetings Emerson Families:

Recently the state legislature passed HB 175, which affects volunteers in schools. The new law requires unsupervised volunteers (those who are out of sight of a supervisor) to complete a background check or to certify that they have held a paid position in the last three years where they have had unsupervised access to a student or child. If they have not held such a position, the volunteer must complete a survey and pay \$38 for a background check before they can be unsupervised with children.

I understand that this will have a significant impact on some of the programs that we have at Emerson, especially with regards to field trips. This law is intended, however, to keep our children as safe as possible while in school and attending school functions.

In order for us to comply with this new law and continue to run the great programs our children enjoy at Emerson, we will need to make some minor adjustments. Volunteers will still be able to assist teachers in classrooms and work with students in our hallways without going through this process. However, in order to serve as an unsupervised volunteer, the following steps must be taken:

1. Complete this survey
<https://forms.office.com/Pages/ResponsePage.aspx?id=iFI4W1nRVkKZxmR0oGlvExHIV7LjVIFCjJ8Ewe3Su1RUME0wQkRDRE9YNkpYQ0ZZVDBUN00xV1VRVC4u>
2. Ms. Reynolds will conduct a reference check
3. Ms. Reynolds will notify you when you are cleared for your background check

If you are not sure whether or not this process applies to your current volunteering position, please contact me. We will work together to figure it out.

I appreciate your patience and understanding with this new process.

Sincerely,

April Reynolds